

**Hebden Parish Council Minutes of the meeting held
Monday 28th July 2025
at 7.30pm at the Ibbotson Institute**

Present: Cllr Sykes, (Chairman), Cllr Joy, Cllr Ferguson, Cllr Wilson.

Apologies: Cllr Davey

The Minutes of the meeting held 16th June which had been previously circulated, were taken as read and approved.

Matters Arising:

Toilet update: Cllr Sykes has received 2 quotes and is waiting for a third. He has applied to the NYC SP Fund as the closing date is the beginning of September. This would contribute 80% but the work would need to be completed by end of March 2026. He will also apply to the YDNPA sustainable fund. As previously discussed the work is to install a disabled/multisex toilet, create a new opening direct from the street, portion off a section as storage/workshop space and put solar panels on the roof. Tree branches would have to be removed or thinned for this so approval may need to be sought. Planning permission to change the opening will be needed and the Cllrs decided to help Cllr Sykes with this. E-on next supplier has already installed a smart meter.

The Cllrs will decide on the builder when all the quotes have been delivered.

White lines in village The Clerk will write again to Highways as this still hasn't been done outside the playground. She will ask Pat if the Institute would like to pay and have one outside that building.

Notice board information work Cllr Joy showed the Cllrs two mock-ups of the information to go on the board. One showed the roads and the other was an aerial view. The Cllrs preferred the road version and after some discussion wondered if it would be possible to have the B6265 at the top and with a bit of reduction in scale show the footpath down to the river. It was also suggested that there were arrows to point to Burnsall and Grassington. Welcome to Hebden will be at the top. Adding more numbers was considered but the 8 blocks of text and photographs was much admired. John Gardner had agreed that the QR code will link with his History of Hebden web site. The Clerk will contact YDNPA about having it printed on to a suitable material and backed by 8mm marine ply as previously discussed. The Cllrs were very impressed by the whole layout of wording and photographs and gave their thanks to Cllr Joy and his son for all their time and expertise.

New fencing up gill The existing old fence will remain as some protection. New posts with reflectors will be positioned in front. The plastic bollards will also be replaced with similar wooden posts with reflectors. Cllr Sykes will remove a bit of metal that is projecting from the fence part way up the gill. Highways had not replied to this new work planned.

Cllr Sykes said that the wood protection around the oak trees is not high enough to stop the cows getting at the leaves. He will negotiate with "Fliss"

It was noted that he has been unable to erect a gate at Standard Garth copse due to the access problem.

Correspondence -Environment Agency had written asking for permission to take water samples from the beck near the foot bridge where our samples were taken. The Clerk had requested the results but not received a reply She will email again and send it to the monitoring Officer, Mr J Coates. She will also try to get the results from the YDNPA volunteer who was also taking water samples.

Apology from PKF This was after they had lost the exemption form and not responded to the scanned copy sent then followed by a paper version. The Clerk had received "no reply emails" saying they would reply within 3 days and didn't. It is important as PKF will charge for doing an external audit if they don't receive the exemption form.

Accounts

Bank statement c/a@ 07/07/25	£1853.76
S/a	17,310.98

Beck balance £1755 Orchard balance £2247 Swift balance £59

VAS balance £1330

Money received

Longthorne Tip Rent	£25.00
---------------------	--------

Payments for approval

Hartlington Fencing stakes for orchard £7.20 +VAT £1.44	£8.64 pd
---	----------

Webbers larch tree work £250.00+£50 VAT	£300.00
---	---------

David Hill completing forms Mid Tier £180.00 VAT £20.16	£120.96
---	---------

Data protection fee ICO annual	£ 52.00
--------------------------------	---------

Stuart Naylor Grass cutting Ap,May&June £375 +VAT £75	£450.00
---	---------

Stuart Naylor grass cutting as above for New graveyard £210.00 VAT £42.00	£252.00
--	---------

James Ferguson for 4 hayrakes £85.70 VAT £17.10	£102.80
---	---------

S Sykes for service and repair strimmer £35 VAT £7	£42.00
--	--------

These payments were agreed.

Any other matters

A parishioner had written to Cllr Sykes about some nettle spraying on Low Green. While the Cllrs would prefer weeds were not sprayed they had allowed it on Allen Garth and on the meadow to remove docks. With the Mid-tier Defra grant spot spraying is allowed. Cllr Sykes will write back and explain. The Clerk will send the usual letter towards the end of the 3 year tenancy reminding the tenants of the state the fields should be in before the next new 3 year letting. Cllr Sykes will assemble the hay rakes.

More stakes are needed to plant out the trees waiting in pots. The Clerk will go to Hartlington Fencing and get some. Then HEAT will be contacted to do the planting up the gill. There will need to be at least 3 fruit trees replaced.

There needs to be more Toilet block keys made so access is easier if the space is to be used for storing HPC equipment.

Date of next meeting

Cllr Davey hoped to attend when he is back in Hebden between 20th and 30th August. Initially Friday 29th was agreed but the Clerk then discovered she will be away with her Canadian sister in law.

New date