

**Hebden Parish Council Minutes**  
**A virtual Meeting by zoom April 24<sup>th</sup> 2020**

Present Cllrs Joy, Coney, Hodge, Longthorne, Wilson

Matters arising:

Cllr Coney had set up the group meeting on zoom for noon on the above date. The Cllrs were very pleased to be able to follow his link and password then to be able to hold the meeting. The Clerk thanks him for his expertise and patience!

The Clerk had all the AGAR forms that needed approving and later signing by herself and Cllr Joy as Chairman.

They were all accounts matters and will be filed and recorded under the heading Accounts.

Accounts

The Clerk had previously asked the Cllrs to check the total income and expenditure from the Year end summary that had been circulated.

They could now agree to the signing of the Certificate of Exemption Agar 2019/20 Part 2. by the Clerk and Chairman as the income for the year 2019/20 was less than £25,000.

The Clerk had previously sent the Cllrs the HPC Governance and Accountability showing all the internal controls that ensured a sound system of internal control.

The Clerk then read out the Accounting statements of the Annual Governance Statement 2019/20 page 5 of 6

She slowly dictated the statements 1-9 and all the Cllrs agreed that to their best knowledge and belief these statements were true. She ticked them off in turn as they agreed.

This will be signed by the Clerk and Chairman and given to the Internal Auditor.

There being no further business the virtual meeting was ended.

Bank statement c/a@24/04/20	£431.92
Bank statement s/a@ 24/04/20	£9606.05

It had been agreed by email to pay this year's BHIB insurance

The Clerk pointed out that last year the insurance cost £320.03

This coming year was £325.15 and all the Cllrs had agreed to its being paid.

The annual subs for YLCA of £124.00 was also agreed and paid.

The record of their email approvals was filed with the other Coronavirus papers.

There being no further business the virtual meeting was ended.