

Minutes of Hebden Parish Council Meeting Wednesday 24th April 2019

Present: Cllrs, Joy, Longthorne, Coney, Hodge, Wilson

Apologies : None

Minutes: The Minutes of the meeting held 27th March 2019, which had been previously circulated, were taken as read and approved.

Matters Aris

NYCC lighting and invoice :The invoice for the new light posts quoted at £3155 has not yet been received nor the year's electricity account.

Area 5 and road repairs: The Clerk had received an email stating work will begin at the beginning of June. Two residents had asked Cllr Wilson if it would be possible to put double yellow lines on the west side of the road through the village where it is narrow and parking on both sides of the street restricts access by wider farm or emergency vehicles. The Cllrs decided to have a site meeting on Wednesday 1st May at 2pm.to look at this proposal. They will also look at the capping stones on the bridge on the B6265 reported to have moved.

Internal Audit: The Clerk had written to Mrs Geraldine Isaac to ask if she would be the Internal Auditor again for this year's accounts and she had agreed. The Clerk planned to take her all the necessary papers before the weekend.

Accounts

Bank statement c/a@ 21/04/19

£884.99

Bank statement s/a@ 21/04//19

£11090.05

Monies received

(There is still £175 of the YDMT grant available.

All the Transparency code grant has now been spent)

Payments for approval

BHIB annual insurance

£320.03

Year End Accounts

The Clerk handed out the Year End summaries to Cllrs and after time to check the figures the Chairman and Clerk signed and dated it.

The Cllrs then discussed the Annual Governance and Accountability Return.

From this summary the Cllrs agreed that the income and expenditure for the year 2018/19 was less than £25,000 The Part two (p3) was signed after the Clerk filled in the figures,£6626 for income and £6915 for expenses.

The Clerk read out again the comments in the Internal audit of 2018 and it was agreed that The Clerk has followed the recommendations for this year end.

The Clerk had previously sent the Cllrs all the measures undertaken to ensure the Governance Statement is adhered to and then she read out each statement in turn and ticked each as they were agreed and then the Chairman and Clerk signed the page 5.

The Accounting Statement was checked against the Year end Summary and the page showing and explaining the variation from the previous year was noted. Then the Accountancy statement was agreed and signed.

The Clerk then went through the completion checklist and checked all sections had been agreed. (P2)

The Certificate of Exemption and the Annual Internal Audit will be returned to PKF before 1st July.

All Year end pages will be published on the Hebden web and the Notice displayed on the Notice board so all the residents can arrange to see the accounts.

Any further matters raised

The Cllrs thanked Cllr Joy for the book “Discover Your Woods” written by David Joy and a copy kindly donated to HPC for the archives.

The seat on High Green with the plaque explaining the tree plantation will have a new top rail repaired by Cllr Hodge. Mr Tarr who donated the money to YDMT and G Garrett (YDNP) did not want a gravel path for disabled access so that will not be now be considered. MrTarr said he would pay for a seat to overlook the beck.

Cllr Joy had spoken to Ben White and he will cut twice around the trees and so spend the remaining money of the grant. Two hollies need wider guards so G Garrett will be asked about this.

Date of next meeting

Wednesday 29th May 2019 at 7.30.

This is the Parish Annual meeting and the Chairman elected for the coming year