

Minutes of Hebden Parish Council Annual Meeting Wednesday 23rd May 2018

Apologies : Cllr M Longthorne

Election of the Chairman for the coming year. Cllr Wilson proposed Cllr Joy and this was seconded by Cllr Hodge. Cllr Joy took the chair and conducted the meeting.

The Minutes of the meeting held 5th April 2018, which had been previously circulated, were taken as read and approved.

Matters Arising:

Street lights invoice: NYCC had sent an invoice for £681.02 which was queried as it wasn't much less than the previous year yet the lights were now out part of each night. It was agreed that they hadn't allowed for this and a new invoice was received for £412.38.

New street lights with LED: Only 4 street lights have already been fitted with 20w LED. It was discussed that since the Council has funds it might be a good time to upgrade some more lamps. The Cllrs will look at the poles and decide which, if any, to replace, considering it would cost about £600 each.

Maintenance High Green and trees: Ben White has sprayed around each tree except the holly bushes. There was a concern that the lack of rain meant they were very dry and the specimen trees were suffering. Cllr Joy will contact Mr White about watering. Cllr Hodge reported that the 2 trees on Low Bank Side are still alive after being damaged by a horse. Cllr Wilson suggested removing the fence around the copper beech in High Green as it was no longer needed and this was agreed. Mr Gardener had commented on a sycamore in the Pin Fold and thought it should be removed as non indigenous. The Cllrs didn't feel it was such an eyesore.

Emma Bancroft Natural England check: After the visit by the Clerk to the office the form had been completed and sent off. The Clerk checked the BPS form and contacted Emma Bancroft as she had a query about the new headings, mainly as it is classed as a Common. She was reassured that it was correct and it will be sent off in the allowed time.

NYCC archive query: NYCC was reviewing its records and wanted a reply to their Questionnaire which Cllr Coney had done. It was felt money should be spent on keeping the Archives secure and to be well looked after.

Insurance choices: AON were no longer insuring Parish Councils so the Clerk had gathered 3 quotes for a new provider and sent out to the Cllrs 2 of them with all the details. She had dismissed Norris and Fisher which left Zurich and BHIB proposals. The Cllrs agreed that BHIB gave the same cover as AON and also cost slightly less than Zurich so decided to accept their proposal. (Zurich £345.90 BHIB £308.31)

GDRP update: The Clerk has been keeping in touch with SLCC and YLCA for updates on this matter. It is expected that there will be an amendment to the Data Protection Act that will exempt Parish councils from the requirement to appoint a Data Protection Officer. The Council already pays £35 annually to the ICO for data protection compliance.

Correspondence- None

Accounts

Bank statement c/a@21/05/18	£ 1,224.85
Bank statement s/a@ 21/05/18	£11,668.33
Monies received	
VAT repayment	£732.81

Payments for approval

Cybertron Ltd for 10 yrs Hebden domain	£159+VAT£31.98	£191.88
NYCC for street lights 2017/8	£343.65 + VAT £68.73	£412.38
BHIB insurance for the year starting 01/06/18		£308.31

The Clerk then gave each Cllr the Internal Auditors Report. It was appreciated that the new internal auditor, Mrs Isaacs, had prepared this in time for the meeting. The Cllrs went through the comments and the Clerk explained that she had added the figures as recommended to the Year End lists. She also noted that Standard Garth, the small tree plantation off B6265 has never been listed as an asset and felt it should be. Cllr Hodge will find out the size in ha. from the web and it will be added.

After some more discussion the Cllrs approved the figures and agreed that Cllr Joy and the Clerk could sign the last section of the PKF form as the Accounting Statement and Annual Governance and the figures on the Return were properly presented with all the receipts and payments properly recorded. The Clerk will post the form. She has put up the Notice telling the electorate that they may inspect the Accounts from 6th June.

Any other business:

YDNP had sent the Clerk a map clearly showing the Hebden Parish boundary near the hospital and that Dyke Barn was in Grassington Parish. Cllr Wilson said that the pavement in front of Green Terrace was a "trip hazard". The Clerk will inform Highways of this danger to the public.

Cllr Hodge noted that the fence below the toilet is still not in place and needs to be put up before the horses return to the field to be in keeping with the Natural England Agreement. It had been pointed out by a resident that there were still branches in the field although some had been removed as previously requested. The Clerk will write to Mr M de Montfort again about these matters.

Mr K Horn of 1 Brook Street has laid a path on the strip of land that is part of High Green. While there are no objections it was felt he should be reminded that this land is not owned by him.

Cllr Hodge reported that the seats in the playground are a bit "tired". He will look into the cost of replacing some.

Date of next meeting
Wednesday 4th July 2018
7.30pm in the Ibbotson Institute